

TERMS OF REFERENCE (TORs) Consultant / Trainer

Union Council Citizens' Advocacy Groups (UCCAGs)



Introduction:

Sudhaar is an independent, non-profit civil society organization working since 1994. It is registered under Societies Registration Act 1860 by the Office of Registrar Joint Stock Companies, Lahore.

Currently Sudhaar is implementing a project titled **“Empowering under-represented population groups including women, youth, and minorities to improve citizens’ voice within union councils”** in **district Faisalabad**. For Capacity Building of **(Union Council Citizens’ Advocacy Groups) UCCAGs**, Sudhaar require services of the experts in the given thematic areas/ subjects lines.

| S # | LUC Thematic Areas / Subjects | Consultant / Trainer Deliverables |
|-----|---|--|
| 1 | <ul style="list-style-type: none">a) Salient Features of PLGA 2022b) Salient Features of Punjab Transparency and Right to Information Actc) Salient Features and Functions of Provincial Ombudsman Punjabd) Accountability mechanisms available for citizens such as women and child protection etc. | Required services of one trainer for training on Salient Features of PLGA 2022, Salient Features of Punjab Transparency and Right to Information Act and functions of Provincial Ombudsman Punjab for UCCAGs members. A total of six (06) days will be allotted for this assignment, including two (02) days for adaptation and development of presentations, pre- and post-test (developed in consultation with LUC), and provide feedback in a training report and four (04) days for training delivery. |
| 2 | <ul style="list-style-type: none">a) Gender Mainstreaming, and Women Rightsb) Leadership Skillsc) Advocacy and Negotiation Skillsd) Development of Citizen Charters and Action Plans | Required services of a trainer for training on a) Gender Mainstreaming and Women’s Rights, b) Leadership Skills, Advocacy and Negotiation Skills. A total of six (06) days will be allotted for this assignment, including two (02) days for adaptation and development of presentations, pre- and post-test (developed in consultation with LUC), and provide feedback in a training report and four (04) days for the training delivery. |

Duration of the Assignment:

The expected duration to start this assignment is **September 01, 2023 to September 30, 2023**.

Payment and Tax:

Payment shall be made on milestone basis and tax will be deducted from the payment as per Government of Pakistan Tax Rules.

Expert Profile:

Education

Master's degree in Social Sciences or any relevant field from a recognize University.

Work Experience

- Have 10 Years of experience in the Social Sector specifically relevant experience and expertise on LUC Thematic Areas/Subjects mentioned in the ToRs.
- Demonstrated capacity to meaningfully engage / work with relevant targets groups during the training.
- Proven track record of understanding similar successful assignment including experience in capacity building/trainings at the local level.
- Serving UN and / or international development organizations in Pakistan is an advantage

Languages

Fluency in written and spoken English and Urdu

Application Process:

Interested Individuals/Firms can send their CVs/Profile highlighting the relevant experience with cover letter indicating name of assignment at "hr@sudhaar.org.pk" not later than **August 31, 2023** by 1700 hrs. The cover letter must include **per day rate/fee in PKR** to perform the assignment.